

Application No.:.....
(To be filled by GMU)

APPLICATION FORM FOR GIMAC POSITION(S)

(Note: Please go through the Advertisement, Essential and Desirable Qualifications, General Conditions and Other Details given on the website <http://gmu.edu.in> carefully before filling-up the Application Form)

Post applied for (As given in Advertisement).....

SECTION – A: GENERAL

1. Full Name (In Block Letters) Dr./Mr./Mrs/Ms.....

2. Date of Birth..... (in words).....

3. Father's/Spouse's Name.....

4. Mailing Address

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Pin Code

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Tel. No. (with STD code)..... Mobile.....

E-mail ID.....

5. Permanent Address.....

.....

..... Pin Code

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6. Marital Status..... **7. Nationality**.....

8. Category: SC/ST/General.....

9. Physical disability, if any

Affix here a
Recent Passport
size
Photograph

Name of the Applicant:- _____

Signature with date:- _____

10. EDUCATIONAL QUALIFICATIONS (use separate sheet if required):

S. No.	Examination/Degree	Name of Board/ University	Percentage of Marks/Final Grade	Subject(s)	Year of Passing
1	SSC (10 th Standard)				
2	HSC (12 th Standard)				
3	Bachelor's Degree (.....)				
4	Master's Degree (.....)				
5					
6					
7					
8					

(Please attach self-attested photocopies of the Mark sheets in support)

11. Details of Employment Experience: (In chronological order starting with the most recent)
(Attach supporting document of each entry and separate sheet if necessary)

S. No.	Name of the Employer	Designation and Scale of Pay	Nature of Appointment (Adhoc / Temporary/ Contract /Permanent)	Period		Responsibility
				From	To	
1						
2						
3						
4						
Total Experience: - Year.....Month.....Days.....						

Name of the Applicant:- _____
Signature with date:- _____

12. Co-curricular, extension and professional development related activities

- 1) Student related co-curricular, extension and field based activities (such as extension work through NSS/NCC and other channels, cultural activities, subject related events, advisement and counseling).

S. No.	Description
1	
2	
3	
4	

- 2) Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.

S. No.	Description
1	
2	
3	
4	

- 3) Professional development activities (such as participation in seminars, conferences, short term, training courses, talks, lectures, membership of associations, dissemination and general articles, etc.)

S. No.	Description
1	
2	
3	
4	

Name of the Applicant:- _____
Signature with date:- _____

13. Refresher Course, Methodology, Workshops, Training, Management Development Programs, etc. attended. (Please attach separate sheet, if necessary):

S. No.	Name of the activity attended	Institution	Duration	
			From	To
1				
2				
3				
4				

OTHER MISCELLANEOUS INFORMATION

14. (a) Membership/Fellowship of other institution/professional societies:

(b) Other activities/Institutional Responsibilities:

(c) Any other relevant information, if not given above:

15. (a) Have you been punished during your services or convicted by a court of law/authority? If so, give details:

(b) Is any case/inquiry pending against you in any court of law/authority? If yes, give details:

Name of the Applicant:- _____
Signature with date:- _____

(c) Have you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed on medical grounds? If yes, give details sheet:

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16. If selected for appointment, the minimum period required for joining the post?

17. Names and Addresses of Two Referees with phone and email ID:

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18. List of Enclosures:

(a) Copies of Mark-sheets & certificate of educational Qualification	
(b) Copies of other relevant certificate & documents.	

19. Application Fees Details

Total Amount:.....

Payment Reference No:.....

Date of Payment:.....

Name of the Applicant:- _____

Signature with date:- _____

20. DECLARATION TO BE SIGNED BY THE CANDIDATE

I, hereby, declare that the information given by me in the application is true, complete and correct to the best of my knowledge and belief and nothing has been concealed or distorted. If at any time, I am found to have concealed/distorted any information or given any false statement, my application/appointment shall be liable to summarily rejection/termination without notice or compensation.

I hereby declare that, I possess the minimum qualification criteria for the post applied as per the advertisement.

Date: _____

Place: _____

(Signature of the Applicant)

For use of applicants in employment (certificate to be given by present employer of the applicant):

Forwarded with the remarks that Mr./Ms. _____ is working in this organization in the capacity as _____ from _____ to _____ in pay band _____ and grade pay _____. The institution/ organization has no objection to the candidature of the applicant being considered for the post applied for as above.

He/ She will be relived as per the rules, if he/she is selected for the said post.

Place: _____

Date: _____

Fax: _____

E-mail: _____

Signature of Head/Registrar of the Institution

Name: _____

Designation: _____

Address: _____

(Office Stamp)

Name of the Applicant:- _____

Signature with date:- _____